

02/2019 JW



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**STATE OF DELAWARE**  
**COUNCIL ON REAL ESTATE APPRAISERS**

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PUBLIC MEETING MINUTES:	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
MEETING DATE AND TIME:	<b>Tuesday, February 19, 2019 at 9:30 a.m.</b>
PLACE:	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904</b>
MINUTES FOR APPROVAL:	<b>March 19, 2019</b>

**MEMBERS PRESENT**

Douglas Nickel, Professional Member, Chair  
Georgianna Trietley, Professional Member  
Scott Brown, Professional Member  
Kevin Gillis, Banking Member  
Denise Stokes, Public Member  
Christopher Schneider, Professional Member (arrived at 10:18 a.m.)

**MEMBERS ABSENT**

Earl Timmons, Professional Member, Vice-Chair  
Patricia Ennis, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

Bob Guerrero  
Beverly Wilson  
Sheila Ross  
Michael Marino

**CALL TO ORDER**

Mr. Nickel called the meeting to order at 9:42 a.m.

**REVIEW OF MINUTES**

A motion was made by Ms. Trietley, seconded by Mr. Gillis, to approve the minutes from the November 20, 2018 meeting as presented. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

### **Conduct Deliberations from Public Hearing Regarding Proposed Amendments to Council's Rules and Regulations**

Ms. Singh stated there have been no public comments received resulting from the November 20, 2018 public hearing regarding the proposed amendments to the Council's Rules and Regulations which will conform to new Appraisal Qualifications Board criteria. There were no comments from the public that were present. A motion was made by Ms. Trietley, seconded by Mr. Gillis, to approve the proposed amendments to the Council's rules and regulations. The motion was unanimously carried. The Board signed the final order.

Mr. Singh stated that the new rules and regulations will be published in the April 1, 2019 Registrar of Regulations and become effective April 11, 2019.

### **Request for Reconsideration**

After re-review, a motion was made by Mr. Nickel, seconded by Mr. Brown, to amend the previous final order to decrease the amount of the monetary fine to \$250 for Jason Radtke. The motion was unanimously carried.

After re-review, a motion was made by Mr. Nickel, seconded by Ms. Trietley, to deny any amendments to the previous final order for Loyd Piercy. The motion was unanimously carried.

### **Review and Consider Recommendation of Chief Hearing Officer**

After review, a motion was made by Mr. Nickel, seconded by Ms. Trietley, to deny the recommendation of the Hearing Officer for Carrie Brown and Kenneth Brown and impose no discipline. The motion was unanimously carried.

### **Review of Current Continuing Education Requirement**

Mr. Nickel stated that the Council will table this agenda item until the March 19, 2019 meeting.

## **NEW BUSINESS**

### **Review of Continuing Education Activities**

After review, a motion was made by Ms. Trietley, seconded by Mr. Nickel, to approve the continuing education activities, including those submitted with the review and consideration of Hearing Officer recommendations, as follows:

#### **OREP Education Network**

Adjustments II: Solving Complex Problems, 7 hours CE (online)

#### **Polley Associates**

Property and Valuation Analysis for FHA, 7 hours CE (online)

#### **The Columbia Institute**

Income Approach Review, No. 849, 7 hours CE (online)

Mortgages, Appraisers and Foreclosures, No. 850, 7 hours CE (online)  
Appraisal of Small Residential Income Properties, No. 851, 7 hours CE (online)

McKissock, LLC.

Residential Construction and the Appraiser, 7 hours CE (online)  
Be Compliant and Competitive with Restricted Appraisal Reports – Live Webinar, 3 hours CE (online)

International Right of Way Association

Communication in Real Estate Acquisition, C201, 24 hours CE (classroom)  
The Valuation of Partial Acquisitions, C421, 32 hours CE (classroom)  
Easements Valuation, C403, 8 hours CE (classroom)

Appraisal Institute

How Tenants Create or Destroy Value: Leasehold Valuation and its Impact on Value, 7 hours CE (classroom)  
Online Valuation Resources for Photovoltaic Systems, 3 hours CE (online)

International Association of Assessing Officers (IAAO)

Using the Census Bureau's ACS for Assessment Officials, 2 hours CE (online)  
Fill 'Er Up – Gas Station and C-Store Valuation, 2 hours CE (online)  
Cap It Off! Real World Cap Rate Development Methods, 2 hours CE (online)  
Dirt is Just Dirt, Isn't It? – Agricultural Land Valuation, 2 hours CE (online)  
Developing Effective Age Models, 2 hours CE (online)

American Society of Appraisers

Understanding Leases, 3 hours CE (classroom)  
2019 NJ State Conference –Wednesday, 7 hours CE (classroom)  
2019 NJ State Conference –Thursday, 7 hours CE (classroom)

Southern NJ Chapter of the Appraisal Institute

Using Spreadsheet Programs in Real Estate Appraisals, 7 hours CE (classroom)

Delaware Chapter of the Appraisal Institute

Delaware Council on Real Estate Appraisers, License Law and Regulations, 3 hours CE (classroom)

Philadelphia Metro Chapter of the Appraisal Institute

Examining Property Rights & Implications on Valuation, 7 hours CE (classroom)

Pennsylvania Department of Transportation

Offer Preparation and Presentation, 22.5 hours CE (classroom)  
2018-2019 USPAP 7 Hour Update, 7 hours CE (classroom)

Leslie Pruitt

7 Hour National USPAP Update Course, 7 hours CE (classroom)

The motion was unanimously carried.

Ratify Temporary Practice Permit Applications

A motion was made by Ms. Trietley, seconded by Mr. Nickel, to approve the ratification of temporary practice permits for David McArdle, Kevin Kernen, Laurence Hirsh, Jeffrey Carson, Peter Poulos, Jonathan Richmond, Tammy Bucior (2 separate permits), David Kunkel, John VanSanten, Heather Esposito and Heidi Thatcher. The motion was unanimously carried.

A motion was made by Ms. Trietley, seconded by Mr. Brown, to approve the ratification of temporary practice permits for Raymond Cirz. The motion was carried by Mr. Gillis, Ms. Stokes and Mr. Schneider. Mr. Nickel abstained.

#### Review Temporary Practice Permit Applications

After review, a motion was made by Mr. Nickel, seconded by Mr. Brown, to approve the temporary practice permit of Jordan Yuter. The motion was unanimously carried.

#### Ratify Certification as Assessor Applications

A motion was made by Ms. Trietley, seconded by Mr. Schneider, to approve the ratification of the assessor applications for Susan Oberlander, Monique Newcomb, Derek Arnold and Mary Noldy. The motion was unanimously carried.

#### Ratify Certified General Real Property Appraiser Reciprocity Applications

A motion was made by Ms. Trietley, seconded by Ms. Stokes, to approve the ratification of the certified general real property appraiser applications of David Mulhern, Michael Ramos, Ronald Godsey and Morgan Peeler. The motion was unanimously carried.

#### Review Appraisal Management Company Registration Applications

After review, a motion was made by Mr. Nickel, seconded by Mr. Brown, to approve the Appraisal Management Company registration application of Xome Valuation Services LLC. The motion was unanimously carried.

#### Review Certified General Real Property Appraiser Applications

After review, motion was made by Ms. Trietley, seconded by Ms. Stokes, to approve the certified general real property appraiser application of Wayne Rogers. The motion was unanimously carried.

#### Ratify Appraiser Trainee Applications

A motion was made by Mr. Nickel, seconded by Ms. Trietley to approve the ratification of the appriaser trainee applications of Heather Hazewski and Orrin Campbell. The motion was unanimously carried.

#### Ratify Licensed Real Property Appraiser Applications

A motion was made by Mr. Nickel, seconded by Mr. Brown, to approve the ratification of the licensed real property appraiser application of Corey Hoch. The motion was unanimously carried.

#### Review Certified General Real Property Appraiser Examination Applications (Upgrade)

After review, a motion was made by Ms. Stokes, seconded by Mr. Nickel, to approve Cory Burd to sit for the certified residential real property appraiser examination. The motion was unanimously carried.

Mr. Schneider selected 5 work samples from the log that Mr. Burd submitted.

#### Ratify Certified Residential Real Property Appraiser Applications

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to approve the ratification of the certified residential real property appraiser applications of Kevin McCullough, Robert Rodgers, Jr. and Kevin Berridge. The motion was unanimously carried.

#### Review Appraiser Trainee Applications

After review, a motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve the appraiser trainee application of Garrett Gulledge. The motion was unanimously carried.

#### Review Certified Residential Real Property Appraiser Applications

After review, a motion was made by Mr. Gillis, seconded by Ms. Trietley, to approve the certified residential real property appraiser application of Barbara Collier. The motion was unanimously carried.

### **CORRESPONDENCE**

The Council received an email from Vincent Dougherty requesting an extension of time to complete the make-up continuing education per his final order signed in November 2018 due to issue with locating a course that was available. After a brief discussion, a motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve Mr. Dougherty's request and approve an extension of time expiring April 30, 2019. The motion was unanimously carried.

### **OTHER BUSINESS BEFORE THE COUNCIL**

There was no other business before the Council.

### **PUBLIC COMMENT**

Mr. Guerrero approached the Council regarding discovery work by assessors and clarification of the rules and regulations regarding this subject. Ms. Singh advised that the Council cannot offer an advisory opinion or legal advice and suggested that he seek counsel from a Delaware attorney.

### **NEXT MEETING**

The next meeting will be March 19, 2019 at 9:30 a.m. in Conference Room A.

### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Brown, seconded by Mr. Schneider, to adjourn the meeting at 10:58 a.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II